



Medical Assistant, Registered or Certified

Sound Health Services has a need for a Registered or Certified Medical Assistant. We are seeking a detail-oriented person with a professional, friendly demeanor and excellent follow-up and organizational skills. This is a full-time (40 hours per week) position.

Duties include, but are not limited, to the following:

- Set up exam rooms
- Room patients
- Answer and return patient phone calls
- Sterilize and clean medical instruments
- Assist physician in clinic and procedures
- Obtain vital signs and update medical information in EMR

Please email your resume to recruiting@soundhealthservices.com and indicate Medical Assistant position in the subject line. You can also click the link on the Careers page to complete an application form.

We are committed to creating a diverse environment and are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

ENT Associates | ENT Now® | ENT & Allergy of Southeast Missouri | Metro Ear, Nose & Throat Group
St. Louis ENT Health | Sound Health Laryngology | Town & Country ENT | The Voice & Swallowing Center